

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES, THE BRANDON SCHOOL DIVISION, HELD IN THE J. L. MILNE BOARDROOM, ADMINISTRATION OFFICE, 1031 - 6TH STREET, BRANDON, MANITOBA, AT 7:00, MONDAY, DECEMBER 13, 2010

PRESENT:

Mr. J. Murray Chairperson, Dr. L. Ross, Vice-Chairperson, Mr. P. Bartlette, Mrs. P. Bowslaugh, Mr. D. Karnes, Mr. M. Sefton, Mr. M. Snelling, Mr. K. Sumner.

Secretary-Treasurer, Mr. G. F. Barnes and Recording Secretary, Ms. S. Bailey.

Senior Administration: Dr. D. M. Michaels, Superintendent, Mr. G. Malazdrewicz, Associate Superintendent, Mr. K. Zabowski, Assistant Secretary-Treasurer.

REGRETS:

Mr. G. Kruck

The Chairperson welcomed all visitors to the meeting.

AGENDA

1.00 AGENDA/MINUTES:

1.01 Reference to Statement of Board Operations

The Chairperson referenced the Division's Mission and Vision Statement for all present.

1.02 Approval of Agenda

Secretary-Treasurer, Mr. Barnes noted the following additions to the agenda:

- 1) Under section 2.03 Delegations – Westman Seniors Non-Profit Housing Co-op wished to make a late presentation.
- 2) Two letters regarding the Division's moratorium on the use of 15 passenger vans to be included as items 2.04 e) and 2.04f) – Communications for Action.
- 3) Confidential #2 regarding 2011/2012 Budget Salary estimates and Confidential #3 regarding a teacher staff matter, both to be referred to In-Camera discussions.

Superintendent, Dr. Michaels, requested the addition of 1 personnel matter under In-Camera discussions.

Trustee Ross requested the addition of 1 personnel matter under In-Camera discussions.

Mr. Bartlette – Mr. Snelling

That the agenda be approved as amended.

Carried.

Mr. Karnes – Mr. Sumner

That the Board do now resolve into Committee of the Whole In Camera.

Carried.

IN COMMITTEE OF THE WHOLE IN CAMERA

The sale of the Fleming School Property matter was discussed.

Mr. Bartlette – Mrs. Bowslaugh

That the Committee of the Whole In Camera do now resolve into Board.

Carried.

IN BOARD

The Chairperson advised all in attendance that due to the Board's legal obligations, as advised by their solicitor, the Division was still in the midst of the tendering process with respect to the sale of the Fleming School Property. They would be unable to hear any presentations on the matter. The Chairperson apologized to the Westman Seniors Non-Profit Housing Co-op delegation as the Board would be removing their delegation's presentation from the agenda. The Chairperson also noted that Motion 188/2010 would be withdrawn from the agenda. Mr. Murray asked for an amendment to the approval of the agenda.

Mr. Bartlette – Mr. Snelling

That the agenda be amended to remove motion 188/2010 and renumber the remaining motions accordingly.

Carried.

1.03 Adoption of Minutes of Previous Meetings

- a) The Minutes of the Regular Board Meeting held November 22, 2010 were circulated.

Mr. Snelling – Mr. Bartlette

That the Minutes be received and filed.

Carried.

- b) The Minutes of the Special Board Meeting held December 7, 2010 were circulated.

Mr. Sefton – Mr. Bartlette

That the Minutes be received and filed.

Carried.

2.00 GOVERNANCE MATTERS:

- a) The proposed agenda for the Board of Trustees Governance Goals Session to be held January 7 and 8, 2011, at the Victoria Inn, Brandon was reviewed and accepted. It was noted that the Division would not be hiring an outside facilitator to conduct the session with members of Senior Administration and the Board of Trustees facilitating instead.

2.01 Presentations For Information**2.02 Reports of Committees****a) Policy Review Committee Minutes**

The written reports of the Policy Review Committee meeting held November 18, 2010 and December 7, 2010 were circulated.

Mr. Bartlette – Mr. Sumner

That the Minutes of the November 18, 2010 meeting be received and filed.

Carried.

Mr. Bartlette – Mrs. Bowslaugh

That the Minutes of the December 7, 2010 meeting be received and filed.

Carried.

b) Education Committee Minutes

The written report of the Education Committee meeting held November 18, 2010 was circulated.

Mr. Sefton – Mr. Bartlette

That the Minutes be received and filed.

Carried.

c) Divisional Futures & Community Relations Committee Minutes

The written reports of the Divisional Futures & Community Relations Committee meeting held November 19, November 26, and December 3, 2010, were circulated.

Mr. Snelling – Mrs. Bowslaugh

That the Minutes be received and filed.

Carried.

d) MSBA Resolutions Committee Minutes

The written report of the MSBA Resolutions Committee meeting held November 30, 2010 was circulated.

Trustee Snelling requested a comment regarding the EDI results be included in the Resolution regarding All-Day/Every-Day Kindergarten.

Discussions were held regarding the Resolution relating to private donations. It was agreed to leave the resolution as is and provide greater clarity to those attending the Regional meetings and the Convention regarding the Division's reasoning for this resolution.

Mr. Sefton – Dr. Ross

That the Minutes be received and filed.

Carried.

e) Personnel Committee Minutes

The written report of the Personnel Committee meeting held November 30, 2010 was circulated.

It was noted alternates were not requested to attend Committee meetings and therefore should not be noted on the Committee Minutes that they were absent from a meeting.

Dr. Ross – Mr. Snelling
That the Minutes be received and filed.

Carried.

f) Facilities/Transportation Committee Minutes

The written report of the Facilities/Transportation Committee meeting held on December 7, 2010 was circulated.

Clarification was requested with respect to funds allotted for aging buildings and funds allotted for playgrounds.

Mr. Karnes – Mrs. Bowslaugh
That the Minutes be received and filed.

Carried.

g) Other

- Trustee Bowslaugh noted there was an all-day training session for Workplace Safety and Health school reps and she had attended a portion of the session as the Trustee representative on the Workplace Safety and Health Committee.

2.03 Delegations and Petitions

The Board heard the delegation of Mr. Darren Hardy, President, Brandon Teachers Association, regarding staffing which had been deferred from November 22, 2010 Regular Meeting. Mr. Hardy referenced the Board's Regular Meeting held on October 25, 2010 wherein the Division auditor had noted the Division was under spent in the instructional line by \$588,000. He noted the auditor had highlighted some of the reasons the Division was under spent. BTA asked why money planned for staffing during the budget process is not used during that budget year? He asked the Board when does the decision to spend this money get made and how is the spending in the area monitored? He noted the BTA requested "that the School Division do an immediate assessment of current year expenditures, and if the actual instructional expense is going to be less than the projected expense once again this school year, please empower the Superintendent's Department to hire more staff."

Discussions were held regarding the variance analysis that is presented to the Finance Committee on a monthly basis and would now be included as an appendix to the Finance Committee Minutes. Classroom diversity and the increasing number of Level I and 2 EAL students were noted. Senior Administration reviewed the process followed noting classroom situations are reviewed on a daily basis. Superintendent, Dr. Michaels confirmed it is her job to stay on top of what is happening in the Division. She noted hers is an administrative role and elaborated on what that entails. She also spoke about what is currently happening in the classrooms and the changes that have taken place over the past several years. Mr. Hardy confirmed that he raises his concerns with Dr. Michaels before bringing them to the Board table. Senior Administration noted that several items regarding classroom diversity and EAL enrollment would be brought forth through the budget process. Mr. Barnes, Secretary-Treasurer, also explained that the money set aside in this area does in no way take anything away from the classroom, staff and resource allocations and further if the funds are re-allocated the on-going costs of such expenditures need to be considered regarding future budget increases.

2.04 Communications for Action

- a) Yolande Dupuis, Chair, Nominating Committee, MSBA, November 15, 2010, requesting member boards to submit names of potential candidates for the positions on the MSBA Executive 2011-2012. An excerpt from By-Law #4(7.) Nominations for Executive Positions has been included.

Referred Business Arising.

- b) Mr. Darren Hardy, President, Brandon Teachers' Association, November 17, 2010, requesting a written explanation of the expenditures for Professional Development be submitted in writing as soon as possible to the BTA office noting an explanation of how these resources are allocated is essential for BTA members to better understand the activities within the Brandon School Division.

Referred Business Arising.

- c) Sandra Wilson, Vice-Chair on behalf of the Riverview Parent Council, December 1, 2010, addressed to Mr. Malazdrewicz, Associate Superintendent expressing concern over the decision to place archives from Fleming School in one of the Riverview School classrooms, thus taking away one of their classrooms used by students. It is their impression that literacy is of importance to the division, yet the decision to place boxes of archives in one of the classrooms that is being used for this purpose has been made. This classroom is the reading recovery/resource room. Reading recovery needs a quiet area to work, and there are no other rooms available where there will be no distractions. Taking away space where learning by students is going on is a mixed message as to the importance of literacy in the schools. Resource needs space for confidential materials and meetings to take place. The space used when Green Acres shared our school was unacceptable as the space could not be made private enough. They are also concerned about the possible fire safety and health related issues regarding the storing of so much paper and possible mold and air issues. Their main concern is the question of the importance of literacy in the school and ask the Division to reconsider their decision to store archive material at Riverview.

Referred to Senior Administration.

d) Nancy Allan, Minister of Education, December 6, 2010, noting she will be introducing Bill 13, the *Preparing Students for Success Act* which amends various existing acts. She notes the mandatory education age in Manitoba will be raised to 18 and advises of other changes as well, including:

- Requiring that school boards establish policies and procedures to support students remaining engaged in school or in activities and programs which provide educational benefits, as well as establishing policies and procedures to assist pupils with difficulties attending school;
- Regulations under the *Act* would outline the format and timing of absence reporting from schools to parents and school attendance officers;
- Clarifying guidelines in regards to truancy to ensure that attempts are made to engage the student at school or in an alternative activity prior to any warning or fine being issued, and a new fine will be created for 16 and 17 year olds who refuse to attend;
- Requiring that early learning or child care facilities to be included in all new schools and, where appropriate, in major renovations;
- Prohibiting school divisions from adopting "no-fail" policies;
- Providing the Minister with regulation-making powers concerning the form and content of pupil report cards and the scheduling of non-instructional dates for teachers.

Referred to Business Arising.

e) Shelly Wiebe, parent, December 9, 2010, asking the School Board to revisit the policy on using 15 passenger vans for school athletic events out of the city. She notes she just attended a parent meeting for her daughter's basketball team, and upon reviewing the budget, noting it is more expensive to rent 2 mini vans than it is to rent one 15 passenger van. They travel out of town around 6 or 7 times a year so the cost of transportation adds up. She notes school sports are an important aspect of high school life and should be made as affordable as possible. She asks the Board to consider this request and move as expeditiously as possible.

Referred to Business Arising.

f) Fred Wiebe, parent, December 8, 2010, asking the Division to revisit the topic of using 15 passenger vans to transport athletic teams to sporting events. He notes a team should travel as a team on the same bus. When travelling in more than one van, chances of accidents rise. Not all teams have two coaches to drive. He notes it only makes sense in these hard economic times to save money whenever possible. Other schools show up in large passenger vans to tournaments. He trusts the teachers/coaches to transport athletes to all sporting events.

Referred to Business Arising.

2.05 BUSINESS ARISING

- From Previous Delegations

- From Board Agenda

- a) Trustee Kruck's request for a copy of the financial variance report for those Board members who are not on the Finance Committee was brought forward from Regular Meeting November 22, 2010. The Secretary-Treasurer noted the Finance Committee had agreed a copy of the variance report would be attached as an appendix to all future Finance Committee Minutes.
- b) The correspondence from Yolande Dupuis, Chair, Nominating Committee, MSBA, from Communications for Action 2.04a), requesting member boards to submit names of potential candidates for the positions on the MSBA Executive 2011-2012 was discussed. It was noted there would be no nominations brought forward this year. The Secretary-Treasurer was directed to advise the MSBA that the Division would not be submitting any nominations at this time.
- c) The correspondence from Mr. Darren Hardy, President, Brandon Teachers' Association, from Communications for Action 2.04b), requesting a written explanation of the expenditures for Professional Development be submitted in writing as soon as possible to the BTA office was discussed. The Secretary-Treasurer was directed to provide the BTA with the information requested.
- d) The correspondence from Nancy Allan, Minister of Education from Communications for Action 2.04d) advising she will be introducing Bill 13, the *Preparing Students for Success Act*, which amends various existing acts was discussed. It was agreed that a letter would be forwarded to the Minister requesting a copy of Bill 13. A copy of the Division's letter would also be forwarded to the Opposition, Brandon MLA's, other Manitoba School Divisions and MSBA.
- e) The correspondence from Shelly Wiebe, parent, from Communications for Action 2.04e) and the correspondence from Fred Wiebe, from Communications for Action 2.04f), asking the School Board to revisit the policy on using 15 passenger vans for school athletic events out of the city was discussed. Superintendent, Dr. Michaels, provided background information regarding the Division's decision to not use 15 passenger vans noting the Ministry was to be conducting a study on the matter and to date the Division has heard nothing back from the Government on this matter. Secretary-Treasurer, Mr. Barnes, stated he had contacted Mr. David Yeo from the Department of Education who advised that the Province did not encourage the use of 15 passenger vans. Mr. Yeo advised that Transport Canada was currently undertaking a survey and analysis of use to be released in the spring. He noted Canada Safety Council was on record as being against the use of 15 passenger vans for student transportation. Mr. Barnes also noted the Province does not endorse the use of the vans and school divisions should consider liability, snow tires, the number of students and luggage limits should they decide to use the vans.

The Board agreed to hold this matter in abeyance until the report of Transport Canada has been received. Once the report has been received the matter would then be forwarded to the Division's Facilities and Transportation Committee for discussion and review. The Secretary-Treasurer was directed to advise the Wiebe's of the Board's decision regarding this matter.

- MAST issues (last meeting of the month)

NIL

- From Report of Senior Administration

- a) School Reports – NIL
- b) Instructional Reports – English as an Additional Language – J. Ford.

Joanna Ford, the Division's EAL Specialist, spoke to the Board about her role as the EAL Specialist, noting she is a support and resource for all schools and teachers working with English as an Additional Language learners in the Division. She provides ideas, strategies and resources for programming, planning, teaching and assessing EAL students. She noted her work plan priorities for 2010-2011 including initial conducting of English assessments; providing on-going assessment tools; providing first language literacy assessments; collaboration and co-teaching; providing professional development; improving parent contact and involvement; and increasing student engagement and multicultural awareness.

Trustees thanked Ms. Ford for her presentation. Discussions were held regarding the pros and cons of segregating students from the classroom until their command of the English language is more developed; whether or not other divisions are facing increased enrollment in this area and the issues related to increased diversity; the resources available in languages such as Spanish and Chinese and the lack of resources available in other languages; the work taking place at the EAL reception centre housed in École New Era School; and the possible budget requests that might come forward as a result of the increased EAL enrollment. Trustee Snelling also noted grants were available through the BNRC which the EAL Reception Centre may be able to access.

Trustee Ross exited the meeting at 9:20 p.m. and returned at 9:28 p.m.

Trustee Sefton exited the meeting at 9:20 p.m. and returned at 9:25 p.m.

Trustee Snelling exited the meeting at 9:24 p.m. and returned at 9:27 p.m.

- c) Presentation of the Implementation of BSD Strategic Plan (2008-2011) Quarterly Report – December 13, 2010.

Mr. Adrian Kuryliw, Psychologist and Division Coordinator of Assessment, Evaluation and Research, spoke to the Board regarding Student Achievement results as part of Senior Administration's presentation of the Implementation of the BSD Strategic Plan (2008-2011) Quarterly Report. Trustees requested clarification regarding the impact the Neelin High School Off-Campus program has on the increased graduation rates and assessment rates. It was noted that a more in-depth presentation on this topic would be provided by Mr. Kuryliw at a future Board Briefing to be held in the new year.

BREAK: (9:50 p.m. to 10:00 p.m.)

- d) Items from Senior Administration Report
- Vincent Massey High School – Letkeman Chemistry Award – Referred Motions.
 - Vincent Massey High School – Alumni Scholarship – Referred Motions.
 - Crocus Plains Regional Secondary School Off-Site Activity Request – Referred Motions.
 - Summer Hours – Administration Office – Referred Motions.
 - Tender – Photocopy Paper – Referred Motions.
 - Sale of Fleming School Property – WITHDRAWN.
 - Trustee Inquiries
 - English as an Additional Language – Trustee Sumner.

2.06 Motions

- 183/2010 Mr. Sumner – Mr. Snelling
That the Agreement between the Brandon School Division and Dr. Peter Letkeman to provide two awards for a grade 11 and a graduating student demonstrating outstanding ability in Chemistry be approved and the Chairperson and Secretary-Treasurer are hereby authorized to sign the agreement.

Carried.

- 184/2010 Ms. Bowslaugh – Mr. Bartlette
That the Agreement between the Brandon School Division and the Vincent Massey Alumni Committee to establish a scholarship for a graduating student be approved and the Chairperson and Secretary-Treasurer are hereby authorized to sign the agreement.

Carried.

- 185/2010 Mr. Snelling – Mr. Bartlette
That the trip involving 19 male hockey students from Crocus Plains Regional Secondary School to Chicago, Illinois from January 12, 2011 to January 19, 2011 be approved and carried out in accordance with Board Policy/Procedures 4001: Off-Site Activities.

Trustee Sefton noted the dates of the trip coincide with some of the dates of the Grade 12 Provincial Assessments and inquired as to how this conflict was being handled. Associate Superintendent, Mr. Malazdrewicz, noted the students would be participating in the first day of the assessment and then combining the remaining days into one. He confirmed this has been done in the past to accommodate similar situations.

Trustee Sumner requested clarification regarding teacher/student ratio; the number of substitute teachers required; and the application to compete in this tournament.

Carried (Trustee Sumner opposed).

- 186/2010 Mrs. Bowslaugh – Mr. Bartlette
That the Administration Office be closed on the five (5) Fridays following the July Regular Board Meeting for a trial period of one (1) year.

Trustee Karnes asked if emergency contacts would be available during those five Fridays. It was noted that emergency contacts are always available.

Trustees requested a friendly amendment that the proposed office closure be for a period of one year, following which the matter will be reviewed before proceeding another year.

Carried.

- 187/2010 Mr. Snelling – Mr. Bartlette
That the low tender for Photocopy Paper for the Spring 2011 term in the amount of \$27,280 (plus PST & GST) from Unisource, F.O.B. Brandon, be accepted.

Carried.

That the Sale Proposal of Fleming School and Property from Sioux Valley Dakota Nation in the amount of \$300,000 be accepted in accordance with the proposed conditions; approval of the Public Schools Finance Board having been received.

WITHDRAWN.

- 188/2010 Mr. Sumner – Mr. Snelling
That Senior Administration be directed to develop foundational statements for each of the nine sections in the Brandon School Division Policy Binder.

Carried.

- 189/2010 Mrs. Bowslaugh – Mr. Bartlette
That Trustee Mark Sefton be the Education Committee representative on the Friends of Education Committee for the 2010-2011 term.

Carried.

- 190/2010 Mr. Snelling – Mr. Sumner
That the Brandon School Division lobby the Manitoba political parties regarding the need and benefit of all-day/every-day Kindergarten in the Province of Manitoba.

Trustees agreed to a friendly amendment to include the words “all-day/every-day” in the motion thereby differentiating from all-day Kindergarten that is held every other day.

Carried.

- 191/2010 Mr. Sefton – Mr. Karnes
That Trustees Kruck, Bowslaugh and Snelling, with Trustee Sumner as alternate, represent the Divisional Futures and Community Relations Committee on the Joint City Task Force Committee for the 2010-2011 term.

Carried.

192/2010 Mr. Snelling – Mr. Sumner

That Trustees Kruck, Snelling and Sumner, with Trustee Bowslaugh as alternate, represent the Divisional Futures and Community Relations Committee on the Teacher Liaison Committee for the 2010-2011 term.

Carried.

193/2010 Mr. Bartlette – Mr. Snelling

That Trustees Sumner and Bowslaugh, with Trustee Kruck as alternate, represent the Divisional Futures and Community Relations Committee on the School Division/Parent Advisory Committee for the 2010-2011 term.

Carried.

194/2010 Mr. Snelling – Mr. Sumner

That the Board submit to the Manitoba School Boards Association resolutions on the following:

- 1) Property Tax Exemption.
- 2) Manitoba Schools Insurance Program Coverage.
- 3) Public Schools Finance Board – Five Year Plan.
- 4) Private Donations for Capital Projects.
- 5) Full Day/Every Day Kindergarten.
- 6) Length of School Year.
- 7) Standard Report Cards.
- 8) Ability to Levy Property Tax.

It was confirmed that reference to the EDI scores would be included in the comments section of the proposed resolution regarding Kindergarten.

Carried.

195/2010 Mr. Sefton – Mrs. Bowslaugh

That the agreement between Brandon School Division and The City of Brandon for the conveyance of 2.14 acres of Block 7, Plan 1058 BLTO (City property) and Lots 33 to 40, Block 21, Plan 2, BLTO, Parcel 6, Plan 98 BLTO, Parcel H, Plan 98 BLTO and Lots 19 to 20, Block 112, Plan 2, BLTO be approved, Public Schools Finance Board authorization having been received.

Trustee Bartlette asked the Secretary-Treasurer to clarify where this property was for the public. It was noted this was land currently used by the Division at Vincent Massey High School.

Carried.

2.07 Bylaws

NIL

2.08 Giving of Notice

Mr. Bartlette

I hereby give notice that I, or someone in my stead, will introduce By-Law 1/2011 being a by-law to regulate the proceedings of the Board of Trustees of the Brandon School Division and repealing By-Law 1/2009 passed January 26, 2009.

Mr. Karnes

I hereby give notice that I, or someone in my stead, will introduce By-Law 2/2011 being a borrowing by-law upon the credit of the Division by the issue and sale of a debenture to meet partial costs for construction of the following projects: Meadows School Grooming Room; Crocus Plains Roof Replacement; Crocus Plains Air Condensing Unit Replacement; Green Acres Roof Replacement; Kirkcaldy Chilled Water/Heat Exchanger; and Valleyview Emergency Roof Replacement.

2.09 Inquiries

2.09a) Public Inquiries (last meeting of each month – max. 15 minutes)

- a) Ms. Deb Arpin, President, CUPE Local 737, asked if the MSBA Resolutions approved at the Board Meeting were now considered public information. The Chairperson advised that they were public. Ms. Arpin stating she would be forwarding Resolution No. 4 regarding "Private Donations for Capital Projects" to CUPE National in Ottawa, noting it was CUPE policy to oppose any private donations made in this area.

2.09b) Trustee Inquiries

NIL

3.00 ADMINISTRATIVE INFORMATION:

3.01 Report of Senior Administration

Due to the late hour, Senior Administration and the Board agreed to defer discussions regarding EAL resources and their presentation regarding the implementation of BSD Strategic Plan (2008-2011) Quarterly Report to the next meeting.

Dr. Ross – Mr. Snelling

That the report be received and filed.

Carried.

3.02 Communications for Information

- a) Marnie Erb, Chairperson, Red River Valley School Division, Board of Trustees, addressed to the Honourable Greg Selinger, Premier of Manitoba, dated November 4, 2010, supporting the letters of the Flin Flon School Division and the Brandon School Division requesting that the Government consider exempting school divisions from property taxes, as is currently the practice afforded universities in Manitoba.

Ordered Filed.

- b) Dr. Donna Michaels, Superintendent of Schools and Chief Executive Officer, Brandon School Division, addressed to Mr. Claren Turner, November 19, 2010, thanking him for his recent book recovery efforts noting this is the eighth consecutive year in which he has undertaken this endeavour on behalf of the students of the Division.

Senior Administration provided clarification regarding Mr. Turner's book recovery efforts noting he retrieves textbooks found at garage and book sales throughout the City and returns them to the Division

Ordered Filed.

- c) Heather Demetriooff, Associate Director, Manitoba School Boards Association, November 24, 2010, noting this year's raffle proceeds at the 2011 Convention will be given to the Children's Rehabilitation Foundation of Manitoba. The success of this raffle is due entirely to the generosity of school divisions. If your division wishes to participate please advise MSBA no later than March 1, 2010.

The Secretary-Treasurer noted that his Department was currently obtaining items for the raffle.

Ordered Filed.

- d) Gerard M. Lesage, Project Leader and Rick Dedi, Executive Director, The Public Schools Finance Board, November 24, 2010, advising that the Board is hereby authorized to enter into the proposed land exchange agreement with the City of Brandon as requested in the Division's letter of July 16, 2010 and July 23, 2010. The Division must ensure The Public Schools Finance Board will not incur any environmental nor financial liabilities as a result of this land exchange. A duly executed copy of the land transfer agreement is to be provided to the PSFB in due course.

Ordered Filed.

- e) Gerard M. Lesage, Project Leader and Rick Dedi, Executive Director, The Public Schools Finance Board, November 24, 2010 advising that the Board is authorized to proceed to extend the lease renewal to December 31, 2010 for the O'Kelly School under the same terms and condition of the current lease agreement that expired on June 30, 2009.

The Secretary-Treasurer noted that the Division and the Department of National Defence were in the process of extending the lease to March 31, 2011 while the two levels of government worked on transferring the property.

Ordered Filed.

- f) Hedy Friesen, Administrative Assistant, City Clerk's Office, City of Brandon, November 26, 2010, advising that the Council of the City of Brandon at its November 15, 2010 meeting appointed the following members of Council to the Joint Task Force: Councillor Murray Blight, Councillor Jan Chaboyer, Councillor Stephen Montague.

Ordered Filed.

- g) Wendy Bloomfield, Chairperson, Seine River School Division, November 25, 2010, noting on November 23, 2010, the trustees of Seine River School Division unanimously endorsed the nomination of Mr. Robert Rivard for the position of President of the Manitoba School Boards Association for the 2011 – 2012 year.

Ordered Filed.

- h) Hugh Coburn, President, Manitoba School Boards Association, November 24, 2010, thanking the Board for responding to their request for feedback regarding what knowledge, skills, competencies, qualities and attributes the Board believes is required for the next generation of school principals. A summary of the results are attached for the Board's information. This information will be helpful in planning appropriate programming for education students in the future and help universities prepare school leaders for the 21st century.

Ordered Filed.

- i) Vikie Theriault, Project Manager, Collectivité ingénieuse de la Péninsule acadienne (CIPA) inc., a non-profit corporation aiming to consolidate stronger rural communities, by way of innovative development projects based on information and communication technologies noting they will be submitting a project to "Canadian Heritage" within the framework of their "Youth takes charge" initiative. Students are invited to submit a vignette depicting what makes them proud to be Canadian. If the school board thinks such a project is a worthy and enriching initiative for the youth of Canada, please return the letter of support attached. Every school board that signs a letter of support amounts to \$5,000 donation in nature and will have considerable impact in their project application as the number of letters of support they receive could prove to be the tipping point in whether or not they receive financing.

Trustee Bowslaugh inquired about the possibility of providing the requested letter even though the submission date had already passed. The Superintendent agreed to look into the matter.

Ordered Filed.

3.03 Announcements

- a) Education Committee Meeting – 11:00 a.m., Thursday, December 16, 2010, Board Room.
- b) Policy Review Committee Meeting – 7:30 a.m., Tuesday, January 4, 2011, Board Room.
- c) Divisional Futures & Community Relations Committee Meeting – 7:00 p.m., Tuesday, January 4, 2011, Board Room.
- d) Joint City Task Force Committee Meeting – 4:30 p.m., Thursday, January 6, 2011, City Hall.
- e) Finance Committee Meeting with Local Taxpayer – 7:00 p.m., Thursday, January 6, 2011, Crocus Plains Regional Secondary School Lecture Theatre.

- f) Divisional Futures and Community Relations Committee Meeting with Vincent Massey AP Students – 12:00 noon, Friday, January 7, 2010, Vincent Massey High School.
- g) Board of Trustees Governance Goal Setting - 4:00 p.m. Friday, January 7, 2010 and 9:00 a.m., Saturday, January 8, 2010, Victoria Inn.
- h) NEXT REGULAR BOARD MEETING – 7:00 p.m., Monday, January 10, 2011, Board Room.

Mr. Sefton – Mr. Sumner

That it now being 11:00 p.m., the rules be suspended and the meeting continue in session until completion of business.

Carried.

Mr. Sumner – Mr. Snelling

That the Board do now resolve into Committee of the Whole In Camera.

Carried.

IN COMMITTEE OF THE WHOLE IN CAMERA.

4.00 IN CAMERA DISCUSSION:

4.01 Student Issues

- Reports

- Trustee Inquiries

4.02 Personnel Matters

- Reports

- a) Confidential #1 – Personnel Report was noted.
- b) Confidential #2 regarding 2011/2012 Budget Salary Estimates was discussed and agreed to for preparation of the preliminary budget.
- c) Confidential #3 on a teacher staff issue was reviewed and referred to motions.
- d) Dr. Michaels, Superintendent, reported on a school administrator matter.
- e) Dr. Ross advised the Board regarding a Brandon Teachers' Association Collective Agreement item and a Letter of Understanding.

- Trustee Inquiries

- a) An item regarding a support staff issue was responded to by Mr. G. Malazdrewicz.
- b) Trustee inquiries regarding two student matters were presented and discussed.

4.03 Property Matters/Tenders

- Reports

- Trustee Inquiries

4.04 Board Operations

- Reports

- Trustee Inquiries

a) Trustee Murray inquired about a Board operations matter.

Mr. Snelling – Mr. Karnes

That the Committee of the Whole In Camera do now resolve into Board.

Carried.

IN BOARD

196/2010 Dr. Ross – Mr. Snelling

That Confidential No. 3 and the recommendation therein contained be approved.

Carried.

5.00 ADJOURNMENT

Mr. Snelling – Mr. Sumner

That the meeting do now adjourn (11:22 p.m.)

Carried.

Chairperson

Secretary-Treasurer